

## Sameer Sahu

---

**From:** Swaroop Srinivas <swaroop@careercarve.com>  
**Sent:** 07 December 2020 15:07  
**To:** Sameer Sahu; Suhasini Billava  
**Cc:** Chairperson Placements IMI Bhubaneswar; GM Corporate Relation; Manish Jha  
**Subject:** Re: PGP2 Training Calendar

Hi Sameer,

Details are here. Please reach out if you need anything else.

Start Date	End Date	Activity	Actual Date
7-Aug-20	7-Aug-20	Orientation Session	07/08/20
8-Aug-20	8-Aug-20	Resume Guideline, Sample and Template Shared	25/08/20
14-Aug-20	14-Aug-20	Online Presentations- Resume Writing Guidelines	30/08/20
16-Aug-20	18-Aug-20	First Review: Offline	13/09/20 for 30 min per student 1X1 with ind
25-Aug-20	28-Aug-20	Second Review: Face to Face Live Review	Combined for longer (double the original budg
16-Sep-20	20-Sep-20	Third Review: Face to Face Live Review	discussion based on discussions with students
29-Aug-20	29-Aug-20	Interview Workshop- 1st Cut	15/09/20
30-Aug-20	30-Aug-20	Open House Resume doubt	Replaced by multiple sessions with industry m specific inputs for each opportunity that has c ICICI, Deloitte etc.
2-Sep-20	2-Sep-20	GD Workshop	15/09/20
4-Sep-20	7-Sep-20	Interview Workshop- Cracking most common question	17/09/20
8-Sep-20	10-Sep-20	Mock GD	11/11/20
11-Sep-20	11-Sep-20	Resume Analysis	14/10/20
12-Sep-20	15-Sep-20	JD Analysis	14/10/20
25-Sep-20	30-Sep-20	1x1 Mock Interview	16/10/20

All 82 students were scheduled for all activities.

Regards,  
Swaroop

---

**From:** Sameer Sahu <sameer.sahu@imibh.edu.in>  
**Date:** Monday, 7 December 2020 at 1:08 PM  
**To:** Suhasini Billava <suhasini@careercarve.com>, Swaroop Srinivas <swaroop@careercarve.com>  
**Cc:** Chairperson Placements IMI Bhubaneswar <chairplacement@imibh.edu.in>, GM Corporate Relation <gmcr@imibh.edu.in>, Manish Jha <manish@careercarve.com>  
**Subject:** RE: PGP2 Training Calendar

Hi Suhasini

Please refer to trail mail on training calendar.

Request you to kindly update on the actual dates when the activities were conducted, and number of students who attended the sessions.

Thanks and Regards,

**Sameer Sahu**

Manager – Placements & Corporate Relations  
International Management Institute (IMI), Bhubaneswar  
Mobile: 7989661578  
WhatsApp: 9989623555  
Main: +91 674 719 4104

[sameer.sahu@imibh.edu.in](mailto:sameer.sahu@imibh.edu.in)

**From:** Suhasini Billava [mailto:suhasini@careercarve.com]  
**Sent:** Thursday, August 06, 2020 2:29 PM  
**To:** Sameer Sahu  
**Cc:** Chairperson Placements IMI Bhubaneswar; GM Corporate Relation; Manish Jha; Swaroop Srinivas  
**Subject:** PGP2 Training Calendar

Hello Sameer,

PFB the calendar for PGP2

**NOTE:** We have added one round of offline resume review before the live review to ensure a better quality CV. This is beyond the scope of work mandated by the college.

Start Date	End Date	Activity
7-Aug-20	7-Aug-20	Orientation Session
8-Aug-20	8-Aug-20	Resume Guideline, Sample and Template Shared
14-Aug-20	14-Aug-20	Online Presentations- Resume Writing Guidelines
16-Aug-20	18-Aug-20	First Review: Offline
25-Aug-20	28-Aug-20	Second Review: Face to Face Live Review
29-Aug-20	29-Aug-20	Interview Workshop- 1st Cut
30-Aug-20	30-Aug-20	Open House Resume doubt
2-Sep-20	2-Sep-20	GD Workshop
4-Sep-20	7-Sep-20	Interview Workshop- Cracking most common question
8-Sep-20	10-Sep-20	Mock GD
11-Sep-20	11-Sep-20	Resume Analysis
12-Sep-20	15-Sep-20	JD Analysis
16-Sep-20	20-Sep-20	Third Review: Face to Face Live Review
25-Sep-20	30-Sep-20	1x1 Mock Interview

Please confirm if the timelines are okay

--

Kind Regards,  
Suhasini Shankar Billava  
+91 9980509659